



महाराष्ट्र शासन

शासकीय तंत्रनिकेतन, धाराशीव

तुळजापुर रोड, धाराशीव 413501

दुरध्वनी क. 02472-251745 फॅक्स 02475-251052

E-Mail - stores.gposmanabad@demaharashtra.gov.in, principal.gposmanabad@demaharashtra.gov.in



No.GPD/Store/2023-24/ 2956

INVITATION FOR QUOTATION

Date 30.10.2023

30 OCT 2023

To,  
Institute Notice board  
Institute WebSite

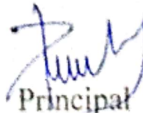
**Sub: Invitation for Quotations for supply of Stationary Items**

Dear Sir,

You are invited to submit your most competitive quotation for the supply of following goods with item wise detailed given at Annexure I,

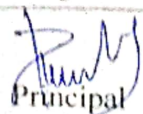
**CONDITIONS:**

1. Rates quoted should be FOR Dharashiv or free delivery at the Institute inclusive of all lead and Lift.
2. Detailed specifications of the articles you intend to supply should be given. If not according to the specification, laid down here under.
3. You are requested to provide your offer latest by 16:00 hours on. 06.11.2023
4. Award of contract:  
The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
5. The material should be supplied within ( 07) Days from the date of order. List of material is given below.
6. The earliest delivery period should be quoted if you cannot supply within the period mentioned above.
7. Sealed quotation to be submitted/ delivered at the address mentioned below, Principal, Govt. Polytechnic, Tuljapur Road, Dharashiv -4315010. Quotation should subscribed as Quotation for Supply of Stationary. Quotation No, and Due Date
8. Quotation should be valid for Six Month.
9. Each bidder shall submit only one quotation.
10. Quotation not complying with the above conditions and incomplete once will not be considered.
11. Right to reject any or all quotations rates are with the under signed.
12. No advance shall be paid and No part payment shall be made.
13. Rates quoted must be inclusive of All applicable Taxes.

  
Principal  
Govt. Polytechnic,  
Dharashiv

## Annexure 1

Sr. No.	Item Name	Unit	Approx. Qty.	Remark
1	4 Flap File Folder	No.	24	
2	Box File	No.	35	
3	Box File Small	No.	100	
4	Cello Tape 1"	No.	6	
5	Cello Tape 2"	No.	6	
6	Cello Tape 4"	No.	6	
7	Dust Less Chalk Box Colour	No.	50	
8	Dust Less Chalk Box White	No.	50	
9	Cutter	No.	06	
10	Duster	No.	24	
11	Envelop A-4 Size	No.	500	
12	Envelop Medium	No.	500	
13	Envelop Small	No.	500	
14	Fevicol	200 ml bottle	25	
16	Flange Sticker (Post it)	Pkt	20	
17	Gum Bottle	No.	5	
18	Highlighter	No.	20	
19	Ink for Stamp Pad	No.	10	
20	Ink Pad( Stamp Pad) Big	No.	9	
23	Ink Pad( Stamp Pad) small	No.	10	
24	Office File	No.	50	
25	White Board Marker pen	NO.	25	
26	Permanent Marker	No.	15	
27	Whitener Pen	No.	10	
28	Pencil Box	Box	5	
29	OHP Marker Pen	No.	10	
30	Pencil Cell	No.	6	
31	Pencil Cell AAA	No.	6	
32	Pen Drive 32 GB	NO	05	
33	Pin box	Box	14	
34	Punching Machine Big	600 DP	3	
35	Punching Machine Small	No.	10	
36	Register 1 Quire	NO.	15	
37	Register 2 Quire	NO.	10	
38	Register 3 Quire	NO.	6	
39	Rubber band Big size	Packet	1	
40	Tag Bundle Big White	No.	10	
41	Xerox Rim A-4	No.	100	
42	Photo Glossy inkjet paper A4	Packet	2	
43	Self-adhesive glossy photo paper 120 gsm	Packet	1	
44	Double Side photo glossy inkjet paper A4	Packet	1	
45	Pen Stand	No.	5	
46	USB Key Board	No.	10	
47	USB Mouse	No.	10	
48	Sponge Damper Pad	No.	5	

  
 Principal  
 Govt. Polytechnic,  
 Dharashiv